



UCGH Structure

University Coalitions for Global Health (UCGH) is a national collaboration of international health focused organizations with a university presence. Hosted by the Global Health Council (GHC), UCGH is uniquely positioned to engage students, the world's future ambassadors for global health. Collectively, we tackle some of the world's most pressing problems including AIDS, the healthcare worker shortage and treatment access. UCGH believes that through mobilization, education and advocacy, we can make significant strides in improving global health for all.

National-level

UCGH serves as a collaborative forum for strategizing among leading health-focused, student-serving organizations, National Member Organizations (NMOs)

1. National Member Organizations
 - a. Membership Selection Process:
 - i. Organization submits membership application
 - ii. Steering Committee evaluates application based on:
 1. Mutual benefit of organizational membership
 2. Organization's work on advocacy and education, or professional development opportunities
 - b. Working groups:
 - i. Description: are spaces for collaborative work among national member organizations on campaigns and events; increase communication among groups; are not a decision-making body
 - ii. Advocacy and Education:
 1. Meetings:
 - a. Regularly: working group meets regularly and as campaign agenda dictates; all NMOs are encouraged to participate in regular conference calls
 - b. Quarterly: working group meets quarterly and all NMOs are required to participate in the quarterly conference calls
 2. Meetings include: NMO advocacy updates, discussion of synergies
 3. Global Health Outreach Fellow (GHOF) works with the advocacy committee to organize advocacy trainings
 - iii. Professional Development:
 1. Compiles regular newsletter of professional development opportunities
 2. Oversees professional development information on UCGH website

3. Works to develop professional development opportunities through trainings or positions
 - c. Each NMO links to UCGH website and vice versa
 - d. Each NMO is encouraged to sign an MOU with UCGH. If NMOs choose not to sign an MOU, either party may end the collaboration at any time
 - e. Each NMO must appoint a UCGH representative to serve as contact for all communication and meetings
 - f. Membership may be revoked if the above requirements are not met
 - g. NMO membership eligibility will be reviewed by the steering committee at the end of the first year of membership, and every two years thereafter
2. Affiliates
- a. Description:, are organizations making contributions to the field of global health which
 - i. would like to be affiliated with UCGH, but do not wish to become a National Member Organization
 - ii. do not fit into the criteria for National Member Organizations and either of the UCGH working groups
 - b. Affiliates will receive a logo link on our website on a page indicating collaboration and place a UCGH link on their websites (if applicable)
 - i. Affiliates will not be required to link with NMO sites
 - c. Affiliates are welcome to participate in UCGH workings groups and attend the UCGH national strategy session
 - d. UCGH and/or affiliate organizations may terminate the relationship at any point in time
3. Steering Committee (SC)
- a. Description: decision making body of UCGH; directs strategic plan
 - b. Steering Committee Membership-
 - i. SC consists of representatives from NMOs.
 1. There will be four NMO representatives or 20% of the total number of NMOs (which ever is greater)
 2. NMOs are elected to two year terms
 3. Half of the seats are up for election each year, or as SC positions are opened
 4. Each NMO with a seat on the SC must appoint a particular representative that must be available for monthly meetings, preferably in person
 - ii. For as long as the GHC is providing a majority of UCGH funding, a GHC representative will be assigned by GHC's Outreach department for a 1 year term to act as a full member of the SC
 - c. Active Steering Committee member: Cannot miss more than 3 SC meetings a year; must be engaged over email between meetings; must be an active member of a working group
 - d. Quorum for meetings is 50% of total number of steering committee members + 1

- e. Decision making: standard consensus voting protocol
 - i. Must have quorum to vote during meetings
 - ii. For a vote to pass the majority (50% plus 1) of the SC members must be in favor
 - f. Agenda items are sent by the GHOF prior to the meeting
 - g. Minutes sent out within 1 business day of meeting
 - h. Any objections or revisions to minutes must be voiced within 48 hours of email dispersal
 - i. Decisions between SC meetings:
 - i. Standard consensus voting on online/email. SC members will submit their vote and comments by a time set by the GHOF.
 - ii. Any objections must be voiced within 48 hours
 - j. Signon- for UCGH signon to a statement or policy, all steering committee members must reach a consensus; NMOs may choose to sign on as individual organizations
 - k. Meetings- once a month (1hr) and Strategy meetings as necessary, but no less than twice a year (once in fall, once in spring); the UCGH campaigns will be determined at the late summer strategy meetings
4. Annual Meeting-National Strategy Meeting of NMOs
 - a. Timing: Saturday following GHC conference
 - b. Purpose: Hone UCGH's strategy to better serve its membership
 5. Policy Agenda
 - a. For UCGH signon to a statement or policy, all steering committee members must reach a consensus
 - b. In general, UCGH does not "support a policy" but rather catalyzes efforts of NMO overlap
 - c. The GHOF may represent the UCGH on advocacy issues of significant NMO overlap; these issues are considered "campaigns"
 - d. UCGH may share any advocacy, awareness, and professional development information pertaining to its NMOs with its student networks (ie UCGH listserv)

Campus-level

UCGH facilitates and supports the work of individual, campus-level university coalitions for global health.

1. Campus coalitions are led by Global Health Campus Organizers and bring together faculty, graduate, and undergraduate students to advance global health initiatives. These coalitions unite around common campaigns and events, which are "campus-driven." They may or may not align with an individual NMO focus or UCGH campaign.
2. Regional campus organizer trainings shall be organized based on UCGH member overlap and GHC's Community Global Health Networks

The UCGH Website serves as

1. The portal for global health info for students, including information about advocacy, awareness, and professional development opportunities, especially pertaining to the ongoing campaigns of National Member Organizations
2. Forum for discussion among campus organizers

The UCGH Listserv:

1. UCGH may share any advocacy, awareness, and professional development information pertaining to its NMOs on the listserv
2. Message subjects will specify type of opportunity and/or corresponding geographic region
3. Only SC representatives may post to the UCGH listserv

Role of the Global Health Outreach Fellow

1. Take the lead in the management and strategic development of UCGH
 - a. The GHOF shall serve as the chairperson
2. Strengthen the campus-based network of Global Health Organizers
3. Streamline and improve UCGH communication and web networks
4. Build a strong relationship between UCGH and the Global Health Council:
 - a. Collaborate on global health advocacy initiatives of mutual interest
 - b. Publicize relevant Global Health Council policy updates through student networks
 - c. Communicate regularly with all relevant GHC departments
 - d. Encourage GHC membership among student network
5. Maintain relationship with NMO representatives
6. Facilitate and oversee working groups

All above mentioned tasks are subject to change